**Poonam Bhardwaj**

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**SUMMARY :**

* More than 7 years of experience as a **Agile Coach** for various projects from conceptualization to implementation with experience in requirements gathering, documentation, workflow preparation.
* Worked in both Waterfall and AGILE methodology. Also worked as Scrum Master for Agile Projects.
* Ability to adapt to new technology and learn quickly in order to deliver quality product on time.
* Rich hands on experience on Software Development Life Cycle (SDLC), Software Testing Life Cycle (STLC) and Project Management.
* Expertize in Waterfall to Agile Transformation and Scaled Agile Frameworks SAFe
* Experience in user requirements gathering, creating work flow diagrams, process flows and technical documentation, following Agile methodologies, using UML, MS Visio, MS Word, MS PowerPoint, MS Excel & MS Project etc.
* Maintained the Requirements Traceability Matrix (RTM) across the deliverables of a project.
* Good experience on Mainframes (DB2), Oracle, SQL and Microsoft Tools.
* Good understanding of Business Intelligence tools - Business Objects Universe Builder and web Intelligence and OBIEE.
* Performed Manual Testing and Automated Testing. Experienced in Analyzing, designing, executing and reviewing new and old Test plans, Test cases, developing and maintaining Test scripts, analyzing bugs etc.
* Experienced in mentoring and knowledge transfer processes

**Certifications:**

* Certified Scrum Master (CSM)

**TECHNICAL SKILLS**

**Languages:** SQL, HTML, XML, C, C++, Java and Visual Basic Script

**Operating Systems:** Windows XP/95/98/NT/2000, UNIX

**Databases:** Oracle 8i/9i and MS Access.

**Testing Tools:** Quality Centre, QTP, QA Wizard Pro, Test Tracker.

**Business Tools:** SQL developer, MS Visio, MS Share Point, MS Project, MS Access, MS Word, MS PowerPoint, MS Excel

**Business Skills:** Business Definition Requirements, Business Process Analysis, Gap Analysis, Use Case Modeling & Analysis, Data Analysis

**PROFESSIONAL EXPERIENCE**

**Client: Benefitfocus, Charleston, SC, Dec 2013 to March 2016**

**Agile Coach**

**Description:**

* Interactingand influencing for Agile and SAFe adoption and attendant organizational transformation among a broad and varying audience from Senior Leadership to the Agile team level.
* Working with leadership with varying levels of Agile knowledge to educate, propose and facilitate the adoption of Portfolio and Program level SAFe/Agile adoption. As an Agile Consultant playing a key role in establishing, growing and continuously improving the foundational materials, processes and brand of the Agile Practice.
* Most of the time focusing on the following: Uses consultant-level Agile and SAFe experience to influence Agile and SAFe adoption and attendant transformation among a broad and varying audience from Sr. Leadership to Agile teams. Uses expertise to conduct organizational assessments for Agile/SAFe adoption and project management skills to create organization adoption plans and lead execution of the plans. Deliver coaching primarily at the Portfolio and Program levels.
* Leveraging extensive training, communication and delivery experience and certifications, plays the lead internal training role for Agile and SAFe adoption including input to and delivery of the established Agile Practice training program; creating and delivering additional training needed; leading Agile training strategy and partnering with the Agile Program Manager to evolve the change management strategy and associated execution plans.
* Combining varied external experience with acquired understanding of internal culture, drive change and grow organizations to the desired level of Agile/SAFe maturity via establishment, growth and continuous improvement of the foundational materials, processes and brand of the Agile Practice.

**CAPITAL ONE(capitalone.com), MCLEAN, VA Nov 2011 TO Sept 2013**

**Agile Coach**

Key Highlights:

* Faciliated lauch for two agile release trainings, provided agile coaching, and led the agile transformation, driving change, adoption and maturity of agile practices.
* Served as an Enterprise level Agile Coach to guide client through the Agile Transformation
* Improved all phases of the project life cycle by implementing Agile development methodologies into IT framework. Worked with multiple teams with varying levels of Agile maturity (no use of Agile to mature Agile teams) to determine the team’s current state processes and develop a plan to adopt Agile or improve their current use of Agile.
* Provided training and coaching in Agile Development principles and practices to development teams, Product Owners, Scrum Masters, and executive leadership.
* Utilized effective Agile metrics to track and report sprint status: estimation accuracy, velocity, burndown, test statistics (coverage, automation, defect analysis) and effect on the Release Plan.
* Acted as Scaled Agile Framework Release Train Engineer for high-performance Scrum/XP teams.

**Client : Schneider Electrical, Lake Forest, CA. Jan 2009 to Oct 2011**

**Agile Coach**

**Description:**

DART is an emerging industry standard that provides a cohesive, secure, reliable framework for access to real time data. This project shall deliver the OPC UA client and server functionality that is built on loosely coupled service oriented architecture (SOA). A service is a discoverable software resource with a well-defined service description. The service description is available for searching, binding, and activation by any service client. The service oriented architecture is a set of patterns of guidelines for creating loosely coupled services that provide flexibility and responsiveness for software components to leverage the functionality of one another.

* Leading change initiatives and change management with other team members as direct reports.
* Effectively collaborating across the organization to remove barriers to the development teams’ progress.
* Listening, understanding, and anticipating the customers’ needs as a critical component of the Agile methodology
* Providing leadership and direction to the program team, other Agile Program Leads and Scrum Masters
* Ensuring cross-value stream coordination and collaboration
* Establishing and Maintaining relevant agile metrics
* Actively contributing to Agile and Lean Community through participation in the internal Agile Community of Practice
* Develop, coach, and mentor team members to advance their skills in the agile methodology
* Participate in Release planning sessions and help Program management team formulate release plans.